

## LOOKING FOR AN EASIER WAY TO MANAGE YOUR ORGANIZATION'S COSTLIEST ASSET?

### Suite Highlights

- Fully Web-based
- Works on Virtually any Web Browser
- No Upgrades or Software Updates Needed
- Applications Utilized Individually or as a Suite
- Easy Implementation and Deployment
- Single Database Architecture

As a business owner, you know that your workforce is the engine that drives your company's growth, but it is also one of your most costly assets. According to PricewaterhouseCoopers, labor costs represent 28 percent of annual revenue for U.S. companies.<sup>1</sup> In managing your workforce, you need a solution that will help you reduce labor costs, promote worker productivity, and hire the talent that will help grow your business in the future. Our powerful workforce management suite can help your organization transform how you find, manage, grow, and retain your workforce.

## BETTER MANAGE YOUR WORKFORCE WHILE SAVING BOTH TIME AND MONEY

Our workforce management suite, composed of time and labor management, human resources, and payroll, makes it possible for you to accurately manage all aspects of your workforce through one web-based application. From recruitment to offboarding, the suite uses intuitive employee and manager self-service (ESS and MSS) features that empower employees. A robust reporting engine lets managers customize reports, address employee issues directly, and dynamically view and export data in a variety of formats. By automating many of the manual, time-consuming processes associated with managing your workforce, our workforce management suite helps you improve operational processes and grow your business while you ease compliance and save time and money.

## Suite Features



Access your system anytime, anywhere. Whether you're traveling, working remotely, or out sick, you have 24/7/365 access to the applications. All you need is a web browser or mobile device. You remain in constant control of your business information.



Get in-the-moment access to your data. The suite effectively eliminates the guesswork of labor expenses by seamlessly integrating HR, Payroll, and Time and Labor Management, allowing data to be viewed and analyzed in real time. This enables you to see the full picture of your operations whenever you need to.



Address any additional workforce management needs you have with our Ancillary Product and Service Marketplace. The Marketplace is a one-stop shop featuring tightly integrated, complementary products and services from accredited third-party vendors as well as internally developed offerings in a broad range of functional categories.



<sup>1</sup> PricewaterhouseCoopers, 2008/2009 US Human Capital Effectiveness Report (PricewaterhouseCoopers, 2008), 3.

# Workforce Management Suite Applications

Whether you employ the entire suite of applications or deploy a single solution, we give you the tools to increase efficiency, reduce labor costs, and optimize processes.



## Time and Labor Management

The Time and Labor Management application streamlines processes associated with the completion of payroll, while assisting you with your compliance efforts with applicable labor laws. The system also provides users with:

- ▶ Employee Scheduling
- ▶ Accrual Tracking
- ▶ Exception Tracking
- ▶ Job Costing
- ▶ Auto Populated Holiday
- ▶ Flexible Pay Rules
- ▶ Pay Categories
- ▶ Powerful Reporting
- ▶ Custom Analytics
- ▶ Mass Edit Capabilities
- ▶ Notifications
- ▶ Time Off Request Tool
- ▶ Manager Self-Service
- ▶ Employee Self-Service

We also offer a wide variety of hardware and data collection devices including barcode, magnetic stripe, proximity, and biometric units, in addition to mobile and offsite data collection capabilities.



## Human Resources

The Human Resources (HR) application is a powerful, multifaceted system that enables companies to automate and create more efficient HR processes. This feature-rich application will help you accurately and quickly complete HR-related tasks, such as:

- ▶ Recruitment
- ▶ Onboarding
- ▶ Benefits Administration
- ▶ Position & Job Management
- ▶ Asset Management
- ▶ Trainings & Certifications Management
- ▶ Discipline Tracking
- ▶ HR Resources
- ▶ Incident Tracking
- ▶ Compliance
- ▶ Performance Management
- ▶ Compensation Management
- ▶ Offboarding



## Payroll

The Payroll application makes it simple to have your organization's payroll executed how you want it. With advanced configurability, this application helps you accurately run payroll with:

- ▶ Geospatial Tax Identification
- ▶ No Traditional Pre-Processing Required
- ▶ Built-in Test Environments
- ▶ Seamless Integration
- ▶ Time Saving Auto-calculations
- ▶ Configurable Data Exports and Imports

**Speak with our team today  
to discuss your  
workforce management needs!**

*“Determine never to be idle. No person will have occasion to complain of the want of time who never loses any. It is wonderful how much may be done if we are always doing.”*

– Thomas Jefferson

